

# Weddings 2023

Your wedding should be the most memorable and romantic day of your life. At the Portarlington Golf Club, we pride ourselves on making it as stress-free as it is beautiful.

With panoramic views of our award-winning golf course, our venue is not only an ideal setting for your wedding and reception, but also provides the perfect backdrop for those magical photos.

From menu selection to the fold of your napkins, our friendly and dedicated staff will guide you through all aspects of your special day. We cater for your every need and will go above and beyond to deliver the perfect venue. Remember, we are not only here to help, we want to help!

So let us make your wedding the day of which you always dreamed.

Call and speak with our functions manager on (03) 5259 2492.

[functions@port.golf](mailto:functions@port.golf)

## Ceremony

Ceremonies held at Portarlington Golf Club are \$300 for the site.

A dressed signing table along with 20 chairs are complimentary for the ceremony, as well as the use of the grounds surrounding the clubhouse for your photographs.

If you choose to hold an outdoor ceremony at the club, we will reserve your reception room as a wet-weather back-up at no additional cost.

## Pre-Dinner

After your wedding ceremony, guests can relax outside in the picturesque surrounds of the Portarlington Golf Club while being served a selection of food & drinks.

*\$17 canapé menu | select 2 items from our hot list & 2 from our cold list, 4 pcs per person served over 30min*

### *Hot Selections*

*Tomato and mozzarella arancini ball  
Duck spring roll with sweet & sour dipping sauce  
Moroccan spiced lamb skewers with tzatziki  
Pork belly bite with Asian dipping sauce  
House-made sausage roll with tomato chutney  
Italian meatball in rich tomato coulis  
Peanut satay chicken skewer  
Sweet chilli prawn skewer*

### *Cold Selections*

*Vietnamese rice paper roll  
Tomato, red onion & fresh basil bruschetta  
Smoked salmon & crème fraiche crouton  
Caramelised onion & fetta tart  
Cheese, bacon & tomato pinwheel  
Lemon-poached prawn with house-made cocktail sauce  
Pulled pork bao bun*

# Simple Elegance Menu

## House Bread on Arrival

### Entrée

*Choose 2, served alternately*

#### *Lamb Kofta*

Skewered lamb kofta on a salad of rocket with tzatziki dressing

#### *Crispy Pork Belly*

Twice-cooked pork belly served on apple 'slaw

#### *Salt & Pepper Squid*

Tender squid, flash fried with chef's pepper blend & pink sea salt

#### *Arancini Balls*

Tomato & basil rice balls served with a spicy aioli dipping sauce

#### *Garlic Prawns*

Prawns cooked in a creamy garlic sauce, served on a bed of coconut rice

### Entrée Sharing Option

*Platter served to the table for sharing*

#### *Antipasto Platter*

Selection of cured meats, dips, olives and marinated vegetables with crackers and crusty bread

#### *Cold Seafood Platter*

Selection of prawns, smoked salmon and oysters natural served with dipping sauce

### Main Courses

*Choose 2, served alternately*

#### *Atlantic Salmon*

Grilled salmon fillet served on crushed chat potato and broccolini, finished with a creamy dill sauce

#### *Maple-Glazed Pork*

Maple-glazed cutlet served on served on crushed chat potato with fresh asparagus spears

#### *Beef Wellington*

Fillet wrapped in pastry, filled with a mushroom duxelle served medium on a creamy mash and green beans with red wine jus

#### *Chicken Roulade*

Herb & garlic rolled chicken breast wrapped in prosciutto on a roasted vegetable stack with a creamy garlic sauce

#### *Twice-Cooked Pork Belly*

Crispy skin pork belly on a parsnip puree with fresh asparagus spears and red wine jus

#### *Crusted Lamb Rack*

Honey and macadamia crusted lamb rack served medium on sweet potato mash with broccolini and honey glaze.

## Dessert

*Choose 2, served alternately*

### *Sticky Date Pudding*

Warm pudding served with warm caramel sauce and fresh whipped cream

### *Lemon Cheesecake*

An invigorating continental cheesecake with a perfectly balanced lemon flavour.

### *Chocolate Brownie*

Soft-centered chocolate brownie served with a rich dark chocolate sauce and vanilla ice-cream

### *Fresh Berry Eton Mess*

*Layers of crisp meringue, chantilly cream, fresh berries  
and berry couli*

## For The Kids

### Fish & Chips

*battered with fries, lemon aioli & lemon*

### Salt & Pepper Squid

*tender marinated squid, chef's pink sea salt & pepper blend, lemon aioli and seasoned fries*

### Chicken Nuggets

Crumbed chicken with fries and dipping sauce

## Kids' Desserts

### *Chocolate Brownie*

Warm brownie with rich chocolate sauce & whipped cream

### *Rainbow Ice-cream*

In a cone or a cup, they can decide

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# Beverages

## Port Beverage Package

Sparkling: Leonard Rd Sparkling

Wines: Leonard Rd Semillon Sauvignon Blanc, Daphne & Rosé Moscato, Leonard Rd Cabernet Merlot, Three Bays Shiraz

Tap Beers: Carlton Draught, Great Northern Super Crisp, Carlton Dry, Victoria Bitter

Plus: postmix soft drinks, juices, espresso coffee and tea

### Package Extras

From the Tap: 4 Pines Pacific Ale, 4 Pines Pale Ale, Bulmers Cider, CC & Dry

## Bellarine Beverage Package

Wines: Cat out of the Bag – A Leura Park Estate wine

(Varieties available: Sparkling NV, Sauvignon Blanc, Chardonnay, Rosé, Pinot Noir, Shiraz)

Tap Beer: Ocean Grove XPA – Blackmans Brewery

Flying Brick Cider: Original & Pear 375ml cans

Plus: all our tap beers, postmix soft drinks, juices, espresso coffee and tea

## Consumption Account

You can personalise your beverage selection from our list, which will be served for the period of your function. We will regularly keep you informed of your account balance throughout the function.

Please note consumption account is "at the bar" service; table service is not available for this option.

## Beverage Package Prices

Port Beverage Package \$44 per person

Port Beverage Extras \$6 per person

Bellarine Beverage Package \$68 per person

All beverage packages are for a period of four hours and include full table service for three hours.

Whilst the consumption of alcohol is a part of many people's social lives, Portarlington Golf Club encourages those who choose to drink to do so responsibly. Unfortunately, some people over-indulge and can become unruly and disruptive. This type of behaviour is unacceptable, as it may threaten the enjoyment and safety of others, and will result in action by the club.

# Wedding Menu Prices

## Simple Elegance Menu

3 Courses \$72 per person

2 Courses \$62 per person

## Kids' Menu

\$20 per child  
(10 years & under)

### Extras

Cheese & Fruit Board \$6 per person

Selection of local cheese, port-soaked fruits, pastes & crisp lavosh

Entertainment Meal \$28

Main meal only, no drinks included

Wedding cake served as dessert, plated with fresh strawberries and cream \$4.00

Room hire fee \$500

*Room hire fee is waived for 50-plus guests confirmed and attending the wedding*

## Included in our prices

Dedicated wedding co-ordinator

Portable microphone for use during speeches

Round tables with white linen tablecloths

Dance floor

A selection of linen/cloth serviettes in a variety of colours

Full table settings to suit your menu

Personalised menu for the table

Cake table & knife

## General Information

### Menu

The club's chefs have created a selection of menus available to cater for your requirements. The menus provided are suggestions, we are happy to personalise a menu to suit your tastes. It is essential that you notify us if there are any specific dietary requirements or food allergies seven days before your wedding. Portarlington Golf Club does not allow food (except for celebratory cakes) to be brought on to the premises for consumption and food is not to be taken from the premises.

### Decorations

You are more than welcome to decorate the room yourself, no items are to be adhered to any wall or structure within room and, sorry, but no confetti products. Any decorations that are left will be disposed of by the team at the end of the night unless prior arrangements are made with the functions co-ordinator.

### Music & Entertainment

To make the most of the night, you can bring in a band or DJ to add to the party atmosphere. If you are looking for your own playlist in the background, have a chat with the team about what can be arranged. The Portarlington Golf Club does not allow any form of entertainment that would be considered offensive.

### Liquor

We are a fully licensed establishment, therefore, we can meet all your beverage requirements for your function. BYO is not permitted. The Portarlington Golf Club has a house policy on Responsible Service of Alcohol (included in pack), all guests are asked to abide by the policy at all times. Bar will close at 12 midnight, 11pm Sunday or Public Holidays

### Minimum Numbers Weddings

A minimum number of 50 confirmed attendees is required for the use of our function space. Numbers less than 50 confirmed guests will be charged a room hire charge of \$500. Please note that the Portarlington Golf Club is not in a position to host private functions for less than 30 people.

### Confirmation & Payment Terms Weddings

Tentative bookings will be held for one week, after which a deposit is required to confirm the booking.

- \$500 deposit within seven days of reservation
- 30% of the estimated balance is to be paid six months before function
- 30% of the estimated balance is to be paid two months before function
- Final payment must be paid seven days before function date unless other prior arrangements have been made

If a function date needs to be changed, the Portarlington Golf Club will make every effort to work with you to find a suitable date and the deposit paid can be transferred to the new date.

### Attendance

An approximate number of guests is required at time of booking the event. A guaranteed minimum number of guests is required seven days before for the purpose of staffing. Persons under the age of 18 attending must be in the company of a parent or guardian.

### Storage

Portarlington Golf Club has limited storage facilities. Delivery of items are accepted one day prior to the function and must be collected on the next day following the function.

### Function Details

Menu selection, timing and bar requirements must be received a minimum of four weeks prior to function.

## Price Changes

Menu prices are guaranteed once your booking has been confirmed by paying the deposit. However, menus are subject to change at the discretion of our executive chef.

## Insurance

Portarlington Golf Club will take all possible care, but accepts no responsibility for damage or loss to merchandise or other property prior to, during or after a function.

## Club Rules/Dress Code

We would ask that you let your guests know that entry to the club is subject to the club's dress code and conduct and behaviour policy. Entry can be refused if they do not meet the club's criteria. To ensure the comfort and enjoyment of all members and guests, a minimum dress standard of neat casual attire and footwear is required at all times. The overall appearance must be neat, clean and tidy and all hats must be removed while in the club. Themes and fancy dress must be pre-approved by management.

## Cancellation

The club would share your disappointment if your booking was to be cancelled. The following conditions apply to cancellation of a booking.

- Full refund minus \$100 to cover administration costs where notification is received a minimum of six months before the function date.
- 50% refund where notification is received two months prior to function.
- No refund where notification is received 60 days or less before the function.

Note: Notification of cancellation must be in writing and emailed to [functions@port.golf](mailto:functions@port.golf)

## Cancellation or postponement by the hirer – COVID

Notwithstanding any other clause in these terms and conditions, the hirer may cancel with a full refund or postpone the event if:

- a) It is not possible to lawfully hold or conduct the event on the scheduled date because of a COVID related state of emergency, public health directive or other State or Commonwealth government direction or law;

or

- b) The maximum number of patrons that are permitted to attend the event on the scheduled date under any COVID related states of emergency, public health directives or other State or Commonwealth government directions or laws is less than the expected or confirmed number of guests.

If:

- a) It is not possible to hold or conduct the event on the scheduled date because of a COVID related state of emergency, public health directive or other State or Commonwealth government direction or law; or
- b) The hirer wishes to cancel or postpone the event because the maximum number of patrons that are permitted to attend the event on the scheduled date under any COVID related states of emergency, public health directives or other State or Commonwealth government directions or laws is less than the expected or confirmed number of guests.

the hirer must:

- c) Immediately notify the Portarlington Golf Club the circumstances which prevent the hirer from holding or conducting the event; and
- d) Use its best endeavours to postpone the event to a new date within 6 months of the scheduled date however the postponement to a COVID rescheduled date subject to the availability of such date.

# Booking Form

At the time of booking, please provide us with the following information:

Couple's names:

Address:

Mobile:

Email:

Proposed function date:

Ceremony time:

Venue:

Reception time:

Anticipated numbers:

I acknowledge having read a copy of the general information along with the rules and regulations of the Portarlington Golf Club. I further comply with all respects of such conditions on acceptance of this application.

Signature:

Dated:

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Please sign and return this form with a \$500 deposit to secure the booking

Please debit my credit card (details below) \$500:

Visa / MasterCard \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_ CVV # \_\_\_\_\_

Name \_\_\_\_\_ Cardholder's signature \_\_\_\_\_

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